



Vanderburgh County CASA, Inc.

Monthly Reminder



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Court Appointed Special Advocates for Children

In-Service News

September In-Service
 Will be held Tuesday, September 22nd from 5:30—7:00 p.m. We will have a social hour and question/answer time regarding the New Volunteer Handbook. This is a very important in-service so we are looking into reserving a room at Central Library to accommodate as many as possible. You will be receiving a copy of the new handbook that evening and we will review some of the most important points and take time for questions. We will be asking all volunteers to

sign off that they have received a handbook and have read through it. Please make plans to attend. We appreciate your participation & cooperation. Refreshments will be provided.

Please RSVP by Friday, September 18th.

October In-Service
 There will be NO in-service for the month of October due to the Volunteer Appreciation Celebration.

New Volunteer Training

The next new volunteer training will be after the first of the new year. Dates have not been selected yet due to our moving location the end of January. We will announce the dates as soon as they are confirmed.



Forgotten Children

Board Meeting News : 2009 Meeting Dates

All dates are Thursdays 11:30 a.m.—1:00 p.m.

September 24

October 22

November 19 (one week early due to Thanksgiving)

NO December Meeting



Policies and Procedures



NEW POLICY CASA REPORTS

Please be reminded that all volunteer court reports must be turned into the CASA office by the Wednesday prior to the hearing. This will enable staff to have them filed with the court on the Thursday prior to the hearing as ordered by Judge Niemeier. We are no longer allowed to file late reports therefore it is critical that you meet this deadline.

What are Out of Court Contact?

In the upper left corner of the volunteer log, right under the volunteer name space, there is a space to record your "out of court contacts" with your child (ren). There have been some confusion as to what this is actually asking for so this is for clarification. Out of court

means any contact you may have outside the courtroom. This is most typically a visit or a phone call, if your child is not old enough to talk on the phone, but could be a card or an email if age appropriate. This is NOT referring to the amount of time spent at a visit or that it required for you to complete a contact ... but only the NUMBER of contacts outside of court for a given month for each child.

Example : If you have 3 CASA children and made 3 of the various choices of contacts listed above that are age appropriate with each child, then you would put in the space provided on the contact log 9 out of court contacts.

Monthly Log Sheets

Please be punctual with turning in your log sheets at the end of each month. These numbers are totaled and reported to the

State CASA Office to determine our funding. It is critical that each volunteer report their case hours in a timely fashion. Please DO NOT put in-service time on your log sheet. We will report the time for you ... this is the reason for taking attendance at each in-service.

Options for turning in your log sheets :

Mail to 312 NW MLK Jr. Blvd. Ste 110
Evansville, IN 47708

Email—vand.casa@insightbb.com

Or Fax—812-424-5895

Upcoming Events Dates

2009 State CASA Conference

Saturday, October 3rd at the Marriott in Indianapolis.

2009 CASA Appreciation Celebration

Thursday, October 29th at the Old National Bank Atrium.

CASA IS MOVING!!!

The last week of January 2010 to the old Eagle's building on Court Street across from the FOP.

Continuing Education Opportunities

Stewards of Children

Second Monday of every month. For a flyer contact the CASA office.

flyers attached. One for Vanderburgh Co. and one for Warrick Co.

Warrick County CASA In-service Opportunities :

See flyers attached.

Volunteer Hours

Please let your Coordinator know if you attend any conferences or CASA related events. All of your time goes toward our program hours reported to the state.

**THE CASA OFFICE WILL BE
CLOSED MONDAY, SEPTEMBER
7TH FOR LABOR DAY.**

Bridges Out of Poverty

See flyer attached. Please notes that there are 2 Bridges Out of Poverty